



Steps and Due Dates for the 2026-27 PTE Cycle

LEGEND



Crossed-out Eye: Visible to candidates.



Closed Eye: Limited to those directly engaged in the step.

No Icon: Items visible to the candidate, reviewers, leadership and designees once the step is completed.

NOTE: All steps will auto advance on the due date. Materials and work saved on the specified Watermark screen will be advanced. All steps can be advanced earlier.

CANDIDATE PORTFOLIO



Candidate

DUE DATES

September 8, 2026

DEPARTMENT PREPARATION FOR REVIEW

Affirm or Correct Review
(track, tenure, promotion, emeritus)

Add previous review letters
(tenure progress or post-tenure review)



External Letters

DUE DATES

September 9, 2026

September 9, 2026

September 11, 2026

CANDIDATE NARRATIVE SUMMARY FOR BOT



Candidate (if instructed by academic unit)



Chair (if instructed by academic unit)



Dean or designee **required**



Faculty Affairs & Provost Office

DUE DATES

September 15, 2026

November 2, 2026

December 22, 2026

N/A

DEPARTMENTAL REVIEW



Department Committee

Department Chair (*visible to candidates*)

Candidate: Review Dept. Chair Letter
(*letter is optional*)

DUE DATES

October 19, 2026

November 2, 2026

November 9, 2026

COLLEGE REVIEW



College Committee
Dean *visible to candidates*
Candidate: Review Dean Letter
(*letter is optional*)

DUE DATES

January 7, 2027
January 15, 2027
January 22, 2027

PREPARATION FOR UNIVERSITY COMMITTEE



Faculty Affairs Office
Academic Affairs Office
Provost Prep for University Committee

UNIVERSITY P&T REVIEW



University Committee
Provost (*visible to candidates*)

DUE DATES

February 8, 2027
February 26, 2027

- Candidates with “*In Favor*” decision are notified that materials from review are available via link in Watermark History.
- Candidates with “Against” decision are notified of Faculty Review Hearing Committee (FRHC) option

Candidate FRHC request

March 5, 2027

FACULTY REVIEW HEARING COMMITTEE

TBD as needed



Provost Charge to FRHC



Faculty Senate Chair manages the process. (*Candidate only sees request from Faculty Senate Chair for candidate-selected committee member and rank order of potential committee members.*)
Provost Post-FRHC Decision (*visible to candidates*)

PROVOST, CHANCELLOR, TRUSTEES DECISION

April 7-9, 2027