

Tenure Extension Request Form

To: Dean:

Chair:

From:

Date:

Subject: Request for a one (1) year extension of tenure probationary period

Purpose: To request an extension of my tenure probationary period in accordance with the Faculty Promotion, Tenure and Emeritus Policy.

Background: Section IV.C.3.j of TCU's Faculty Promotion, Tenure and Emeritus Policy states the following: *"In the case of an extraordinary experience or event beyond the individual's control that affects a nontenured faculty member's performance, which may or may not include a leave covered by the Family Medical Leave Act, the faculty member may request an extension of the probationary period. A faculty member who has given birth to a child during the probationary period will be granted an extension of the probationary period if an extension is requested. Such a request should be timely, but in no case after they have provided written notification of their intent to go up for tenure."**

Please provide additional information in support of your request for a One (1) Year Extension of My Tenure Probationary Period.

Previous Tenure Clock Extension reason and year (if applicable):

Dean recommendation, justification and support (please provide 2-4 sentences explaining your decision).

Approved by Dean: _____

Date: _____