



Presented by TCU Faculty Affairs

WATERMARK FACULTY SUCCESS: FACULTY TRAINING

INTRODUCTION & OBJECTIVES



Tina Peck
Faculty Affairs Manager

- An Overview of Our Path to Watermark
- Faculty Annual Report
- Login Access
- Getting Started
- Guidance & Helpful Tips
- Additional Resources

AN OVERVIEW OF OUR PATH TO WATERMARK

Analog Annual Reports

- Initial annual reports were paper
- Progressed to digital PDF submitted via email

Interfolio Faculty180

- TCU's first faculty information database
- Limited capabilities
- "À la carte" products
- Slow or lacking response from technical support

Platform Review Process

- **Spring 2024:** Reviewed 9 faculty database & workflow products
- **Summer 2024:** Demos of 4 promising platforms for representatives from each college, Faculty Senate, Institutional Research, and IT
- **Fall 2024:** Watermark sandbox with 9 faculty and staff
- **Spring 2025:** Watermark demos for Provost Council and any faculty and staff

Watermark Faculty Success

- TCU's new faculty database & workflow system
- Enter information to use in multiple ways
- Products interoperate to lessen manual entries by faculty
- Offers option to use information in Faculty Success to create CV and arrange in preferred order

Upcoming Watermark Products

Web Profiles – TCU faculty listings centrally located website. Faculty will have options on the information shared.

Career Pathways – Career management tool for faculty. Provides timelines and milestones for Review, Promotion and Tenure

FACULTY ANNUAL REPORT

- Calendar year report
 - January 1 – December 31, 2025
Teaching & Service
 - January 1, 2023 – December 31, 2025
Research & Creative Activity
- Due Thursday, **January 15, 2026**, 11:59 pm.
- Completed entirely within Watermark's Faculty Success module.
- Faculty must complete the annual report to be considered for merit increase.
- Separate from Promotion and Tenure process.



LOGIN ACCESS

Log in to Watermark Faculty Success:
provost.tcu.edu

TCU Office of the Provost

HOME THE OFFICE ▾ INITIATIVES ▾ FACULTY AWARDS ▾ FACULTY RESOURCES ▾ NEWS AND COMMUNICATIONS

🏠 > Office of the Provost > Faculty Resources > Faculty Annual Reports

Faculty Annual Reports

Deadline for Faculty Annual Reports is January 15, 2026, 11:59 p.m.

Regular, full-time faculty members are required to submit annual reports, which are used to formulate recommendations for merit-based salary adjustments. All Faculty Annual Reports must be submitted through **Watermark Faculty Success**. Your previous information from Faculty 180 was transferred into Faculty Success, with the exception of any attachments.

[Read more about Faculty Success features and benefits here.](#)

Watermark Faculty Success will launch on Nov. 20. Click the link below to log in on that date and after.

[Faculty Success Login](#) ←



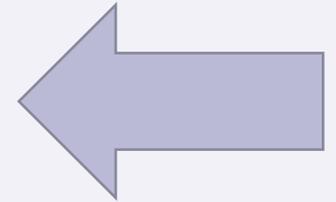
ADDITIONAL LOGIN OPTIONS

SSO URL:



<https://login.watermarkinsights.com/connect/texaschristianuniversity>

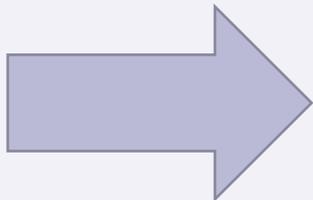
Select "Watermark" tile to initiate SSO prompts



My.TCU.edu:

Select "Helpful Links"

"Watermark Faculty Success" will appear on menu
(Faculty180 is accessible here)



GETTING STARTED

TCU

TP
Tina Peck

TP
Tina Peck
Texas Christian University

EXPORT ▾ **ADD ACTIVITY** ▾

SEARCH Search Tips CUSTOMIZE DISPLAY

Home

My Profile

CV Imports

Reports

Reviews

Show categories with no records in profile

Personal and Contact Information

Tina Peck
ALBERTINA.PECK@tcu.edu

Biography and Expertise

No items exist for Biography and Expertise

Degrees

MS, Louisiana State University, 2022.
Major: Leadership & Human Resources Development

BA, Purdue University, 2001.

- 1) Check your faculty information in My Profile.
- 2) If you are returning faculty, review, verify, and correct imported information.
- 3) If you are new to TCU, you can import your CV.

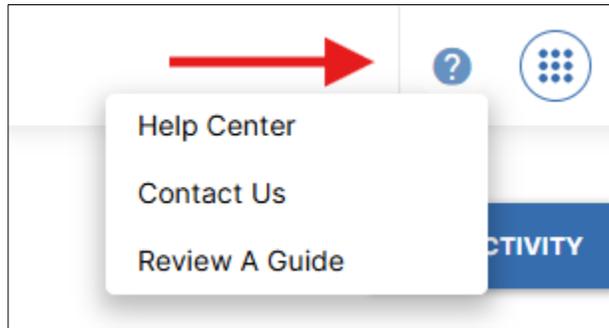
GETTING STARTED

- 1) Add **Teaching & Service** activities for January 1 – December 31, 2025.
- 2) Update **Research & Creative Activities** for 2023, 2024, and 2025 (if applicable).



GUIDANCE & HELPFUL TIPS

- Run Annual Report for review after completing updates
- On your Home screen, in the upper right-hand corner, you can use the “Help” icon to access Watermark resources or “Review A Guide”.



- CV Imports
 - Only use this feature to add new information to avoid duplicates
 - Use Microsoft Word to remove special characters in CV before importing

A screenshot of the TCU Reports page. The TCU logo is in the top left. The page has a sidebar with navigation options: "TP" (Tina Peck), "Home", "My Profile", "CV Imports", "Reports" (circled in red), and "Reviews". The main content area has tabs for "REPORTS" and "INSIGHTS". Below the tabs is the heading "Reports" and a sub-heading "Select the report you would like to view or edit, or select to create a new report." A table lists various reports with columns for "NAME" and "CREATED BY". A red arrow points to the "Annual Activity Report" row in the table.

NAME	CREATED BY
AACSB Required Fields Audit Report (2020 Standards)	Watermark
AACSB Table 3-1: Summary of Faculty Sufficiency and Qualifications (2020 Standards)	Watermark
AACSB Table 3-2: Deployment of Participating and Supporting Faculty (2020 Standards)	Watermark
AACSB Table 8-1: Five-Year Summary of Intellectual Contributions (2020 Standards)	Watermark
ABET Appendix B - Faculty Vitae	Watermark
ABET Professional Development Summary	Watermark
ABET Table 6-1 Faculty Qualifications	Watermark
ABET Table 6-2 Faculty Workload Summary	Watermark
Academic Degrees Earned	Watermark
Annual Activity Report	Watermark
Awards and Honors	Watermark

ADDITIONAL RESOURCES

- Check Provost web page for updates: (scan QR Code)
 - Faculty Success Login
 - Zoom recording of November 20th training
 - CV Imports – link to instructions
 - Faculty Essentials – link to Watermark’s Faculty Success guide
 - Frequently Asked Questions (FAQs)
- Visit TCU Calendar and search “Watermark” for available Training Sessions (in-person, virtual, & office hours).
- Need assistance? Email Watermark@TCU.edu for support.





Q & A

Thank you!