TIMELINE for Promotion, Tenure, Emeritus at TCU

FACULTY CANDIDATE | COMMITTEE | LEADERSHIP

APR

2nd MONDAY

Candidate submits written notification to Chair or Dean of intent to seek tenure, promotion, or emeritus. Begins compiling portfolio.

SEPT

1st TUESDAY

Candidate submits completed portfolio to Box. Box access will be rescinded on following day, i.e. 1st Wednesday.

APRIL-SEPTEMBER

Chair or Dean collects external review letters, adds to portfolio in Box folder.

Dean controls access to Box folder.

OCT

2nd MONDAY

PTE Committee provides written recommendation to Chair.

4th MONDAY

Chair emails recommendation to Dean and Candidate.

7 CALENDAR DAYS AFTER EMAIL

Candidate may provide optional written response to Chair.

JAN

1st THURSDAY

PTE Committee provides written recommendation to Dean.

3rd FRIDAY

Dean emails recommendation to Provost and Candidate.

7 CALENDAR DAYS AFTER EMAIL

Candidate may provide optional written response to Chair.

FEB

2nd MONDAY

PTE Committee provides written recommendation to Provost.

LAST FRIDAY

Provost provides written decision to Chancellor and Candidate.

7 CALENDAR DAYS AFTER EMAIL

If denied, Candidate may provide written request to Provost to initiate Faculty Review Hearing Committee.

MAR

MARCH

Provost provides decisions to TCU Board of Trustees for vote.

MARCH

If denied, Candidate may request Faculty Review Hearing Committee to consider case.

APR

APRIL

TCU Trustees announce Promotion, Tenure, Emeritus.

APRIL

Begin process for next year

NOTE: If a deadline falls on a holiday, the due date will be the next calendar day.