



NEW PROGRAM PERMISSION TO PLAN FORM

Originating Unit:

Type of action:

☐

New program

☐

Online program (hybrid, synchronous, or asynchronous)

We encourage consultation with the TCU Office of Institutional Effectiveness and the Koehler Center for Instruction, Innovation, and Engagement Resources (i.e., if an online or distance learning component is proposed for the new program) prior to submission of this form.

Semester and year course/program will take effect:

New program title:

Description of program:

Strategic Plan:

Job Market Need:

Enrollment Projections:

Five-Year Costs and Funding Sources Summary (please submit *New Program Budget Form*)

Faculty:

Program Staff & Administration:

Graduate Student Support:

Space & Facility Needs:

Equipment Needs:

Library Resources:

IT Resources:

Tuition:

Tuition Discount Request:

Student Fees:

Other Funding:

External Accreditation Required (outside of SACSCOC)? ☐ Yes ☐ No

Change in Teaching Load: ☐ Yes ☐ No

Will this program affect any other units within the university? ☐ Yes ☐ No

If yes, submit supporting statement signed by chair of affected unit.

Projected program cost to student.

Projected graduate starting salary.

Program Contact Person (person to contact with questions regarding program or individual completing form):

Name:

Extension:

Email:

REQUIRED SIGNATURES:

Chair of Originating Unit

Unit:

Endorse Program: ☐ Yes ☐ No

Name:

Signature:

Date:

Dean of Originating Unit

College/School:

Endorse Program: ☐ Yes ☐ No

Name:

Signature:

Date:

Provost and Vice Chancellor of Academic Affairs:

Unit:

Permission to Proceed Granted: ☐ Yes ☐ No

Name:

Signature:

Date: