

2017 FACULTY ANNUAL REPORT FORMAT

NAME
RANK
DEPARTMENT/SCHOOL
CALENDAR YEAR

I. Teaching

- A. A. In-load courses (include course number, title, semester/term, number of students, grade distribution, and indicate if course was a TCU Core Curriculum course, an honors course, a team-taught course if so, list the faculty with whom you taught), or a course taught off-campus, exclusively online or independent study.
- B. B. Additional courses taught: Special projects, special problems, international courses or other courses not described above (make sure to indicate if a TCU Core Curriculum course, honors course, team-taught course, or course taught off-campus or exclusively online).
- C. New courses developed and/or new instructional strategies employed in courses previously taught
- D. Graduate theses, dissertations, and projects (completed or in process)
 - 1. Director or Chair
 - 2. Committee Membership
- E. Mentoring/Advising an undergraduate research (project), indicate if honors project
 - 1. Director or Chair
 - 2. Committee Member
- F. Other (Please include a statement that deals with special class-related factors or circumstances that influenced teaching effectiveness)

II. Research/Creative Activities (List work for current year and prior two years and specify if item appears on the annual report for the first, second, or third time. Ensure the citation for the activity is full and accurate)

- A. Refereed publications, invitational or juried shows, critically evaluated performances, scholarly monographs
- B. Patents held
- C. Non-refereed publications (include publications arising from presentations, i.e., proceedings), exhibits, performances.
- D. Textbooks
- E. Materials or activities accepted or scheduled but not yet printed, released, or presented
- F. Materials under active review by external editors or referees (including disclosures submitted for patent consideration)
- G. Papers presented, participation on panels, etc., at scholarly meetings (include date, place, and sponsor of meeting). Include only meetings that involve actual participation on the program.
- H. Other

III. Grants and Contracts (specify type, i.e., research or training, funding entity, and amount)

- A. Internal (Requested & Funded)
- B. External (Requested & Funded)

IV. Professional and Administrative Service

- A. Offices and committee assignments in professional organizations
- B. Consulting
- C. TCU committee assignments
- D. Other University and/or college, department contributions
- E. Professionally-related community activities
- F. Administrative Service (describe any official administrative role in the School and a summary of annual achievements)

V. Student Interaction

- A. Department undergraduate major, minor and pre-major advising (including number of students and classification as well as advising strategies)
- B. Graduate student advising (including number of students and degree sought)
- C. Student engagement (includes mentoring, career counseling, and sponsorship of student organizations).
- D. Assessment of advising (describe ways in which you determine the effectiveness of your advising)
- E. Other areas of student interaction (including recruiting).

VI. Professional Development (described activities not previously discussed which contribute to your continued professional growth (e.g., merited leave, visiting faculty appointments, meetings attended, international travel, etc.))

VII. Awards, Honors, Recognitions

VIII. Ways in which you supported specific unit or College or University strategic goals, if not already described above.

IX. Teaching, research, service, advising and professional development goals for the next academic year

X. Ways the University, school/college, and/or department could be more supportive of your work

Revised April 2002

Edited November 2005

Revised November 2008; 2010; 2012; 2013; 2014; 2016; 2017