

GRADUATE COUNCIL: PROPOSAL FOR CHANGE IN EXISTING COURSE/PROGRAM

Originating Unit

Type of action: change in course change in program

Type of change requested:

Number

Course Title

Description

Prerequisite(s) Program

Drop Course

Requirements

Drop Program*

Other, please specify

**A SACSCOC Drop Program Justification form will need to be completed*

Semester and year course/program will take effect:

Course instructional methodology:

course component types: [ugradcouncil.tcu.edu/forms/Course Component Types.pdf](http://ugradcouncil.tcu.edu/forms/Course%20Component%20Types.pdf)

Current name:

Proposed name:

Appropriate computer abbreviation (30 spaces or less):

Programs Only

Current program code:

(ex:EDCE-PHD)

Proposed code (list 2)

or

Current CIP code:

Does the change require a new or change in CIP code: Yes No

If yes, what is the proposed new CIP code:

*for reference please visit: nces.ed.gov/ipeds/cipcode/resources.aspx?y=56

Is the program already considered TCU STEM: Yes No

Does the change include a request to be a TCU STEM program: Yes No

Description of change (omit if dropping a course or program):

Present Catalog Copy

Proposed Catalog Copy:

Supporting evidence or justification:

Explain how the change(s) will affect the current outcomes and assessment mechanisms?

Additional resources required

Faculty:

Space:

Equipment:

Library:

Financial Aid:

Other:

Change in teaching load:

Does this change affect any other units of the University? Yes No

If yes, submit supporting statement signed by chair of affected unit.

If cross-listed, provide evidence of approval by all curriculum committees appropriate to both the originating and the cross-listed units.

Chair of Originating Unit:

Name:

Unit:

Signature:

Present Catalog Copy

Post-Master's DNP (MSN to DNP)

The TCU Nursing Post-Master's DNP is an online practice doctorate that prepares nurses with a Master's degree in nursing (MSN) or related field (e.g., MBA, MHA, MPH, Leadership, etc.) for this terminal degree who are actively engaged in nursing practice to be exceptional health care leaders and experts in advanced nursing practice.

The Post-Master's DNP degree may be completed in two years of full-time study or three years part-time study. The first year is composed of didactic courses. The second year focuses on fulfillment of practice and final DNP Project requirements. Additional courses are also available to help prepare students for teaching in academia. Part-time study is available.

Students are required to attend a two-day on-campus orientation at the beginning of the program and are encouraged to return to campus during their last semester for DNP Project presentation.

Requirements for Master's preparation are as follows:

Advanced Practice Registered Nurses

A Master's degree from an accredited program and current recognition as an advanced practice registered nurse by appropriate certification and licensing boards is required for admission to the advanced practice track. TCU's program is open to all advanced practice roles: Clinical Nurse Specialists, Nurse Practitioners, Certified Registered Nurse Anesthetists, and Certified Nurse Midwives. All students are required to maintain their advanced practice recognition through practice requirements defined by appropriate certification and licensing boards during the program.

Nurse Administrators/Executives

For direct matriculation into the DNP nursing administration track, a Master's degree in nursing administration, current registered nurse license and employment in an administrative role are required. Administrative certification is preferred. A Master's degree in business administration (MBA), healthcare administration (HCA), or other leadership Master's will be considered on an individual basis. If accepted to the program, a leveling course in nursing research and theory (3 credit hours) for those whose Master's degree is not in nursing will be required prior to beginning the DNP courses.

Other Master's-Prepared Nurses

Nurses with a MSN with a focus other than advanced practice or administration are eligible to apply. All applicants with MSN other than in advanced practice and administration will be reviewed on an individual basis and a gap analysis will be performed to determine if additional course work is required prior to admission to the DNP program.

Admission Requirements

Students will be selected based on the evaluation of a portfolio of evidence to include the following:

- Completed online application that includes:
 - One official transcript from **all colleges or universities attended** with a preferred cumulative GPA of 3.0 (on a 4.0 scale) from the baccalaureate nursing program. (International transcripts should be sent with an evaluation from a transcript credentialing service.)
 - Resume or curriculum vita.
 - Personal statement – should demonstrate written communication skills, not be more than 2 pages double spaced and should address specific personal, academic and/or professional strengths and/or accomplishments and how these qualify you as a strong candidate for the MSN program, and why you are interested in a MSN from TCU.
 - Three professional references (should be from a supervisor, previous faculty, or other professional reference).
- Master's degree in nursing or related field from an accredited school or university and a minimum GPA of at least 3.0 on a 4.0 scale. (For applicants whose Master's is NOT in nursing administration or advanced practice, additional course work may be required based on a gap analysis of previous educational preparation.) All applicants must hold a BSN in addition to a Master's degree
- Current unencumbered license to practice as a registered nurse (RN) in the United States.
- Satisfactory completion of interview.
- Current recognition as advanced practice registered nurse (APRN) by state Board of Nursing in a state where the role is recognized. National certification in administration preferred. Additional coursework will be required if the Master's degree is not in nursing.

Applicants for whom English is a second language: Test of Spoken English as a Foreign Language (TOEFL) and the institutional version of the Test of Spoken English (TSE).

All submitted materials become the property to TCU.

If accepted, a \$250 non-refundable deposit is due with a completed Intent to Enroll form to hold your position. The \$250 deposit will be applied to your student account after your second successful semester.

Information about distance learning and state authorization reciprocity agreements (SARA) for your graduate nursing program can be found at cte.tcu.edu/distance-learning/resources-for-distance-learning-students.

Transfer Credit

Transfer credit hours are not used to satisfy degree requirements and are not used in the calculation of the cumulative GPA.

Pass/No-Credit

Pass/no-credit courses are disregarded in the calculation of the student's GPA.

Post-Master's DNP Degree Requirements

The post-master's DNP degree requires a minimum of 30 semester hours of coursework for completion. Students must maintain a 3.0 GPA throughout the program. Minimum coursework requirements are:

Courses

| | |
|---|------|
| NDNP 86612 Foundations of Scholarly Inquiry | 2.00 |
| NDNP 81113 Complexity and Innovation in Healthcare | 3 |
| NDNP 81123 Biostatistics for the Advanced Health Practitioner | 3 |
| NDNP 81233 Decision Science and Informatics | 3 |
| NDNP 81243 Translational Research | 3 |
| NDNP 81353 Health Care Policy and Politics | 3 |
| NDNP 81363 Emerging Sciences for Advanced Practice | 3 |
| NDNP 88062 DNP Project I | 2.00 |
| NDNP 88072 DNP Project II | 2.00 |
| NDNP 88182 DNP Project III | 2.00 |
| NDNP 82272 Advanced Practicum I | 2.00 |
| NDNP 82282 Advanced Practicum II | 2 |

A student must complete the Post-Master's DNP degree within five academic years from the semester they first began coursework. Extension of time must be applied for in writing to the Division Director of Graduate Nursing, who will then make a recommendation to the Associate Dean for Nursing. The letter should explain why the degree was not completed within the time limit and should present a schedule for completing the program. Additional courses may be assigned to students who do not complete the degree within the time limit.

Academic Standards

Students must maintain a GPA of at least 3.0 in accordance with provisions described under "Academic Warning." All grades are included in the computation of the GPA, but no more than

one grade of "C" or lower may be utilized in satisfying degree requirements. Students who achieve a GPA of less than 3.0 in any semester or term will be placed on academic warning. Students can be removed from that status by achieving a 3.0 cumulative average by the end of the next six hours of enrollment. If a student should fail to do so, further enrollment will be granted only by the special recommendation of the Division Director of Graduate Nursing and with permission of the Associate Dean for Nursing and Dean of the Harris College of Nursing and Health Sciences.

An "I" (incomplete) grade is recorded when the student and instructor have determined that the work required for a course cannot be completed within the term of enrollment due to circumstances beyond the student's control. Under no circumstances will a grade of "I" be given to avoid earning an "F" for the course.

The "I" grade must be removed within the first 60 days of the regular semester immediately following or it is changed to an "F." Any extension of this time must have written approval of the instructor and the Associate Dean for Nursing.

Until the "I" grade is removed, progression in the program will be at the discretion of the Division Director of Graduate Nursing.

The practicum and project must be completed within two academic years.

Grade Point Average

Two GPAs are maintained by TCU:

A semester average based on courses taken at TCU during a particular term; and a cumulative average based on all work attempted at TCU.

A student's GPA is computed by dividing the number of grade points (grade points earned per semester hour for the successful completion of academic work) by the number of hours (total credit hours attempted at TCU, excluding those attempted on a pass/no-credit basis).

New Catalog Copy

EXECUTIVE NURSE LEADERSHIP & PRACTICE (MSN to DNP)

The TCU Nursing Executive Nurse Leadership & Practice (ENLP) DNP is an online practice doctorate that prepares nurses with a Master's degree in nursing (MSN) or related field (e.g., MBA, MHA, MPH, Leadership, etc.) for this terminal degree who are actively engaged in nursing practice to be exceptional health care leaders and experts in advanced nursing practice.

The ENLP DNP degree may be completed in two years of full-time study or three years part-time study. The degree is composed of didactic, practicum, and four courses focused on fulfilling the DNP Scholarly Project requirements.

Requirements for Master's preparation are as follows:

Advanced Practice Registered Nurses

A Master's degree from an accredited program and current recognition as an advanced practice registered nurse by appropriate certification and licensing boards are required for admission to the advanced practice track. TCU's program is open to all advanced practice roles: Clinical Nurse Specialists, Nurse Practitioners, Certified Registered Nurse Anesthetists, and Certified Nurse Midwives. All students are required to maintain their advanced practice recognition through practice requirements defined by appropriate certification and licensing boards during the program.

Nurse Administrators/Executives

For direct matriculation into the DNP nursing administration track, a Master's degree in nursing administration and current registered nurse licensure. Employment in an administrative role or prior experience in this role is preferred. A Master's degree in business administration (MBA), healthcare administration (HCA), or other leadership Master's will be considered on an individual basis. If accepted to the program, a leveling course in nursing research and theory (1 credit hour) for those whose Master's degree is not in nursing will be required prior to beginning the DNP courses.

Other Master's-Prepared Nurses

Nurses with an MSN with a focus other than advanced practice or administration are eligible and welcome to apply. All applicants with an MSN other than in advanced practice and administration will be reviewed on an individual basis and a gap analysis will be performed to determine if additional course work is required prior to admission to the DNP program.

Admission Requirements

Students will be selected based on the evaluation of a portfolio of evidence to include the following:

- Completed online application that includes:
 - One official transcript from **all colleges or universities attended** with a preferred cumulative GPA of 3.0 (on a 4.0 scale) from the baccalaureate nursing program. (International transcripts should be sent with an evaluation from a transcript credentialing service.)
 - Resume or curriculum vita.

- Personal statement-should demonstrate written communication skills, not be more than 2 pages double spaced and should address 1) specific personal, academic and/or professional strengths and/or accomplishments and how these qualify you as a strong candidate for the DNP program, 2) why you are interested in a clinical doctorate from TCU, 3) an overview of your proposed area of interest for your final DNP scholarly project.
- Three professional references (should be from a supervisor, previous faculty, or other professional reference).
- Master's degree in nursing or related field from an accredited school or university and a minimum GPA of at least 3.0 on a 4.0 scale. All applicants must hold a BSN in addition to a Master's degree.
- Current unencumbered license to practice in the state of Texas or the state in which practicum coursework will occur.
- Satisfactory completion of an interview.
- For applicants whose Master's is NOT in nursing administration or advanced practice, additional course work may be required based on a gap analysis of previous educational preparation.)
- Applicants for whom English is a second language: Test of Spoken English as a Foreign Language (TOEFL) and the institutional version of the Test of Spoken English (TSE).

All submitted materials become the property of TCU.

If accepted, a \$250 non-refundable deposit is due with a completed Intent to Enroll form to hold your position. The \$250 deposit will be applied to your student account after your second successful semester.

Information about distance learning and state authorization reciprocity agreements (SARA) for your graduate nursing program can be found at cte.tcu.edu/distance-learning/resources-for-distance-learning-students.

Transfer Credit

Transfer credit hours are not used to satisfy degree requirements and are not used in the calculation of the cumulative GPA.

Pass/No-Credit

Pass/no-credit courses are disregarded in the calculation of the student's GPA.

Executive Nurse Leadership & Practice DNP Degree Requirements

The ENLP DNP degree requires a minimum of 34 semester hours of coursework for completion. Students must maintain a 3.0 GPA throughout the program. Minimum coursework requirements are:

Courses

| | | |
|------------|--|---|
| NDNP 81103 | Role of the DNP | 3 |
| NDNP 81123 | Health Care Data Management and Analysis | 3 |
| NDNP 81133 | Systems & Organizational Leadership | 3 |
| NDNP 81143 | Population Health & Epidemiology | 3 |
| NDNP 81222 | Synthesis in Evidence-Based Practice | 2 |
| NDNP 81113 | Health Innovation & Complexity | 3 |
| NDNP 81353 | Health Policy, Finance & Economics | 3 |
| NDNP 81242 | Translation in Evidence-Based Practice | 2 |
| NDNP 81233 | Health Informatics & Technology | 3 |
| NDNP 81252 | Leadership for Complex Health Environments | 2 |
| NDNP 81282 | Leadership for Advanced Nurse Practicum | 2 |
| NDNP 88061 | DNP Scholarly Project I | 1 |
| NDNP 88071 | DNP Scholarly Project II | 1 |
| NDNP 88182 | DNP Scholarly Project III | 2 |
| NDNP 88191 | DNP Scholarly Project IV | 1 |

A student must complete the ENLP DNP degree within five academic years from the semester they first began coursework. Extension of time must be applied for in writing to the Director of Graduate Nursing, who will then make a recommendation to the Associate Dean for Nursing & Nurse Anesthesia. The letter should explain why the degree was not completed within the time limit and should present a schedule for completing the program. Additional courses may be assigned to students who do not complete the degree within the time limit.

Academic Standards

Students must maintain a GPA of at least 3.0 in accordance with provisions described under "Academic Warning." All grades are included in the computation of the GPA, but no more than one grade of "C" or lower may be utilized in satisfying degree requirements. Students who achieve a GPA of less than 3.0 in any semester or term will be placed on academic warning. Students can be removed from that status by achieving a 3.0 cumulative average by the end of the next six hours of enrollment. If a student should fail to do so, further enrollment will be granted only by the special recommendation of the Director of Graduate Nursing and with permission of the Associate Dean for Nursing & Nurse Anesthesia and Dean of the Harris College of Nursing and Health Sciences.

An "I" (incomplete) grade is recorded when the student and instructor have determined that the work required for a course cannot be completed within the term of enrollment due to

circumstances beyond the student's control. Under no circumstances will a grade of "I" be given to avoid earning an "F" for the course.

The "I" grade must be removed within the first 60 days of the regular semester immediately following or it is changed to an "F." Any extension of this time must have written approval of the instructor and the Associate Dean for Nursing & Nurse Anesthesia.

Until the "I" grade is removed, progression in the program will be at the discretion of the Director of Graduate Nursing.

The practicum and project must be completed within two academic years.

Grade Point Average

Two GPAs are maintained by TCU:

A semester average based on courses taken at TCU during a particular term; and a cumulative average based on all work attempted at TCU.

A student's GPA is computed by dividing the number of grade points (grade points earned per semester hour for the successful completion of academic work) by the number of hours (total credit hours attempted at TCU, excluding those attempted on a pass/no- credit basis).



KOEHLER CENTER
For Instruction, Innovation & Engagement

February 8, 2022

To: TCU Graduate Council

SUBJECT: LETTER OF ENDORSEMENT

This is to confirm that the Koehler Center for Instruction, Innovation, and Engagement is working in collaboration with the Doctor of Nursing Practice Program in the development of a new fully online course. Accordingly, we have reviewed the proposed syllabi for the courses listed below:

| Course Number | Course Title |
|----------------------|---|
| NDNP 81103 | Role of the DNP in Health Care |
| NDNP 81113 | Health Innovation & Complexity Science |
| NDNP 81123 | Health Care Data management and Analysis |
| NDNP 81222 | Synthesis in Evidence-Based Practice |
| NDNP 81143 | Population Health and Epidemiology |
| NDNP 81252 | Leadership In Complex Health Environments |
| NDNP 81242 | Translation in Evidence-Based Practice |
| NDNP 81133 | Systems and Organizational Leadership |
| NDNP 81282 | Advanced Leadership Practicum |
| NDNP 88061 | DNP Scholarly Project I |
| NDNP 81353 | Health Policy, Finance and Economics |
| NDNP 86711 | Intro to Research |
| NDNP 88182 | DNP Scholarly Project III |
| NDNP 81233 | Health Informatics and Technology |



KOEHLER CENTER
For Instruction, Innovation & Engagement

| Course Number | Course Title |
|----------------------|---------------------------|
| NDNP 88191 | DNP Scholarly Project IV |
| NDNP 88071 | DNP Scholarly Projects II |

We recommend approval of the above course.

The program has been provided with an annotated syllabus with recommendations from the Koehler Center. Overall, the syllabus and the eventual course development should ensure: use of the most recent TCU syllabus template for online instruction; verification that courses run for the duration of the designated session; sufficient self-assessment opportunities; and well-defined and clearly communicated policies addressing late work and collaboration / academic integrity issues regarding quizzes.

The Koehler Center will work individually with the designated instructor to revise the syllabus and fully develop course content in TCU's Learning Management System (TCU Online). The Completed course will need to meet the TCU Policy for Distance Learning and Web-Enhanced Courses; adhere to federal financial aid, SACS, and state authorization (SARA) regulations; and implement evidence-based practices in online learning design and delivery as reflected in TCU's Online Structure Assessment Tool (OSAT).

The following steps must take place prior to the course going live for online instruction:

1. Address the identified syllabus recommendations.
2. Course development in TCU's Learning Management System, completed at least one month prior to the first day of the session for each course offering.
3. Pre-instruction OSAT review & conference with instructor.
4. Review of course shell for implementation of identified high-priority OSAT improvements.
5. Course meets the required minimum score of 70% or higher on final pre-instruction OSAT prior to the initial offering of each course.

Program leadership should also ensure compliance with provisions related to distance education. In particular, the instructor of the course must complete Preparing to Teach Online and TCU Online Boot Camp in advance of the semester in which the course will be taught.

Additionally, if the course is part of a program that is preparation for a new professional license for out-of-state students, the program must make all reasonable efforts to communicate with licensure authorities in each student's state of residence to determine whether the program fulfills the educational requirements for licensure in the state. These out-of-state students must



be apprised of this information in writing; this information should also be posted on the program's website.

Regards,

Afsaneh Iranpour-Farhadi

Dr. A. Farhadi

Director, Online and Distance Learning
Koehler Center for Instruction, Innovation, and Engagement

TCU Box 298970, Fort Worth, Texas, 76129
cte.tcu.edu

TCU GRADUATE NURSING
PROPOSED ENLP_DNP CURRICULUM (34 CH)

| Semester 1 | | Semester 2 | |
|---|----------|--|----------|
| NDNP 81103 Role of the DNP | 3 | NDNP 81133 Systems & Organizational Leadership | 3 |
| NDNP 81123 Health Care Data Management and Analysis | 3 | NDNP 81143 Population Health & Epidemiology | 3 |
| | | | |
| <i>Semester Hours</i> | 6 | <i>Semester Hours</i> | 6 |

| Semester 3 | | Semester 4 | |
|---|----------|---|----------|
| NDNP 81222 Synthesis in Evidence-Based Practice | 2 | NDNP 81353 Health Policy, Finance & Economics | 3 |
| NDNP 81113 Health Innovation & Complexity Science | 3 | NDNP 81242 Translation in Evidence-Based Practice | 2 |
| NDNP 88061 DNP Scholarly Project I | 1 | NDNP 88071 DNP Scholarly Project II | 1 |
| | | | |
| <i>Semester Hours</i> | 6 | <i>Semester Hours</i> | 6 |

| Semester 5 | | Semester 6 | |
|--|----------|---|-----------|
| NDNP 81233 Health Informatics & Technology | 3 | NDNP 81252 Leadership for Complex Health Environments | 2 |
| NDNP 88182 DNP Scholarly Project III | 2 | NDNP 81282 Leadership or Advanced Nurse Practicum | 2 |
| | | NDNP 88191 DNP Scholarly Project IV | 1 |
| | | | |
| <i>Semester Hours</i> | 5 | <i>Semester Hours</i> | 5 |
| | | | |
| | | Total Degree Credit Hours | 34 |