



## NEW PROGRAM SUBMISSION FORM

**Originating Unit:** Kinesiology

**Type of action:** ☒ Undergraduate program ☐ Graduate program

☐ Online program (hybrid, synchronous, or asynchronous)

☐ Certificate program (if yes, will certificate appear on transcript) ☐ Yes ☒ No

☐ Licensure

☐ External Accreditation Required (outside of SACS)? ☐ Yes ☒ No

**Semester and year course/program will take effect:** Spring 2022

**New program title:**

Coaching Minor

**This is a TCU STEM Program** ☐ Yes ☒ No

**Proposed four-letter plan abbreviation (ex. GRAD):**

**Proposed 6-digit CIP Code?**

for reference, please visit: <https://nces.ed.gov/ipeds/cipcode/resources.aspx?y=56>

**Description of program:**

The coaching minor is designed to prepare students who are pursuing a teacher certification in physical education or another teaching field, or pursuing another major to be entry level coaches in schools, youth sport leagues, and/or prepare for NSCA strength and conditioning certification. A 2.0 GPA is required for the coaching minor and a grade of C- or better is required in all

**Strategic Plan**

This minor is a subset of the Physical Education Strength and Conditioning (PESC) major; all of these courses are already taught as part of the PESC major.

This minor will recruit and retain a much more diverse student population; it will create a highly

**Job Market Need:**

There is a high demand for coaches who have been prepared with developmentally appropriate skills to coach different age levels which this minor does.

**Student Demand:**

Other education certification majors have asked for this minor. The athletics advisors have communicated the need for this minor for TCU athletes who don't necessarily want to teach physical education, but want to pursue a different major with a coaching minor. Many other

**Enrollment Projections (provide brief description here and attach a table as Appendix material):**

We can control the enrollment by permit only registration to make sure we don't have to add adjuncts to cover extra course offerings. We don't fill these courses now, but we will be able to with an extra 10-12 students per course added. We will also add a summer section for a couple

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## NEW PROGRAM SUBMISSION FORM

### Five-Year Costs and Funding Sources Summary (please submit *New Program Budget Form*)

**Faculty:**

**Program Staff & Administration:**

**Graduate Student Support:**

**Space & Facility Needs:**

**Equipment Needs:**

**Library Resources:**

**Signature Dean, TCU Library**

**Date**

**Comments**

**IT Resources:**

**Koehler Center for Instruction,  
Innovation, and Engagement Resources:**

**Tuition:**

**Tuition Discount Request:**

**Student Fees:**

**Other Funding:**

**Change in Teaching Load:** ☐ Yes ☒ No

**Courses taught via Teaching Overload:** ☐ Yes ☒ No

**Will this program affect any other units within the university?** ☐ Yes ☒ No

*If yes, submit supporting statement signed by chair of affected unit.*



## NEW PROGRAM SUBMISSION FORM

**Curriculum:**

see the attached

**Diversity Equity and Inclusion (DEI) Essential Competency Components:**

see PESC major

**Candidacy and Dissertation/Thesis (if applicable):**

NA

**Delivery Modes, Use of Distance Technologies, and Delivery of Instruction:**

In person

**Program Evaluation:**

see PESC major

**Administrative Oversight:**

Chair of Kinesiology

**Faculty:**

No additional faculty will be required

**Program Faculty Productivity: (Doctoral programs only; Appendix material requested):**

N/A

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**Collaborative Arrangements (if applicable):**

N/A



## NEW PROGRAM SUBMISSION FORM

**Program Contact Person** (person to contact with questions regarding program or individual completing the form):

**Name:** Debbie Rhea

**Extension:** 5263

**Email** d.rhea@tcu.edu

### REQUIRED SIGNATURES:

**Chair of Originating Unit:**

**Unit:** Kinesiology

**Endorse Program:** ☒ Yes ☐ No

**Name:** Meena Shah

**Signature:** *Meena Shah*

**Date:** 9/9/21

**Dean of Originating Unit:**

**College/School:**

**Endorse Program:** ☐ Yes ☐ No

**Name:**

**Signature:**

**Date:**



**Required Appendices (if applicable):**

**Click here to attach a file**

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- A. Completed and Signed Permission to Plan Form**
- B. Approved Assessment Plan with Signed Signature Page and Curriculum Map**
- C. Course Descriptions and Prescribed Sequence of Courses**
- D. New Program Budget Form**
- E. College or Departmental Policy on Faculty Teaching Load**  
If teaching load policy is set at the departmental level, include that information.
- F. Table of Program Full-time and Support Faculty (table template found at <https://gradcouncil.tcu.edu/submission-forms/> or <http://www.ugradcouncil.tcu.edu/>)**
- G. Program Faculty Productivity Tables (table template found at <https://gradcouncil.tcu.edu/submission-forms/>)**
- H. Curricula Vitae for Program Full-time Faculty**
- I. Curricula Vitae for Program Support Faculty**
- J. Articulation Agreements with Partner Institutions**  
Include copies of any agreements or Memoranda of Understanding related to the proposed program. These include formal and sustained arrangements with other universities, private businesses, or governmental agencies that contribute directly to the proposed program and student research/residency opportunities.
- K. List of Specific Clinical or In-Service Sites to Support the Proposed Program, if applicable**
- L. Letters of Support**  
Letters from regional and national companies who have made commitments to hire graduates from the proposed new program are particularly helpful. Also, include statements of support or commitments to shared research projects from any similar or partner institutions.

***Coaching Minor (18 hrs)***

	Sem Hrs.	Sem/Year	Grade
KINE 20313 Sport Injuries	3	F/S	
KINE 30343 Coaching Theory	3	F/S	
KINE 30523 Exercise Assessment & Prescription (prereq for KINE 40513)	3	F/S	
KINE 30713 Sports Psychology	3	F/S	
KINE 40513 Principles S & C	3	F/S	
KINE 40543 Advanced S & C	3	F/S	

**We already teach each of these courses in the department for the PESC major. We would be extending these courses for other students who want to coach after graduating in a different teaching area.**

These suggestions do not replace the student's responsibility to read and follow the Texas Christian University catalogue.





## NEW PROGRAM PERMISSION TO PLAN FORM

**Originating Unit:** Kinesiology

**Type of action:** ☒ New program ☐ Online program (hybrid, synchronous, or asynchronous)

We encourage consultation with the TCU Office of Institutional Effectiveness and the Koehler Center for Instruction, Innovation, and Engagement Resources (i.e., if an online or distance learning component is proposed for the new program) prior to submission of this form.

**Semester and year course/program will take effect:** Spring 2022

**New program title:**

Coaching Minor

**Description of program:**

The coaching minor is designed to prepare students who are pursuing a teacher certification in physical education or another teaching field, or pursuing another major to be entry level coaches in schools,

**Strategic Plan:**

This minor is a subset of the Physical Education Strength and Conditioning (PESC) major; all of these courses are already taught as part of the PESC major.

~~This minor will recruit and retain a much more diverse student population; it will create a highly engaging~~

**Job Market Need:**

There is a high demand for coaches who have been prepared with developmentally appropriate skills to coach different age levels which this minor does.

**Enrollment Projections:**

We can control the enrollment by permit only registration to make sure we don't have to add adjuncts to cover extra course offerings. We don't fill these courses now, but we will be able to with an extra 10-12 students per course added. We will also add a summer section for a couple of the courses on a rotating

**Five-Year Costs and Funding Sources Summary (please submit *New Program Budget Form*)**

**Faculty:** 0

**Program Staff & Administration:** 0

**Graduate Student Support:** 0

**Space & Facility Needs:** 0

**Equipment Needs:** 0

**Library Resources:** 0

**IT Resources:** 0

**Tuition:** 0

**Tuition Discount Request:** 0

**Student Fees:** 0

**Other Funding:** 0

External Accreditation Required? ☐ Yes ☒ No

Change in Teaching Load: ☐ Yes ☒ No

Will this program affect any other units within the university? ☐ Yes ☒ No

*If yes, submit supporting statement signed by chair of affected unit.*

**Program Contact Person (person to contact with questions regarding program or individual completing form):**

Name: Debbie Rhea

Extension: 5263

Email: d.rhea@tcu.edu

**REQUIRED SIGNATURES:**

**Chair of Originating Unit**

Unit: Kinesiology

Endorse Program: ☐ Yes ☐ No

Name: Meena Shah

Signature:

M Shah

Date: 10/22/21

**Dean of Originating Unit**

College/School: Harris College of Nursing & Health Sciences

Endorse Program: ☒ Yes ☐ No

Name: Chris Watts

Signature:

C. Watts

Date: 10/22/21



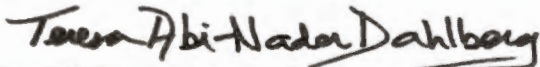
## REQUIRED SIGNATURES:

**Provost and Vice Chancellor of Academic Affairs:**

**Unit:** Academic Affairs

**Endorse Program:** ☒ Yes ☐ No

**Name:** Teresa Abi-Nader Dahlberg

**Signature:** 

**Date:** 10/28/2021

### Instructions

#### Semester and year course/program will take effect

Indicate anticipated start date for program (enrollment of first class or cohort).

#### New program title:

Tentative program title as it will appear in the program inventory.

#### Description of program:

Describe the program.

#### Strategic Plan

Describe how the proposed program fits into the institution's mission, vision, and overall strategic plan. Explain how the proposed program builds on and expands upon TCU's existing recognized strengths.

#### Job Market Need

Demonstrating the need for additional graduates in the field is vital. Provide your plan for gathering short- and long-term evidence to support the need for graduates in the region, Texas and/or U.S. job markets. Supporting evidence can come from the Bureau of Labor Statistics, Texas Workforce Commission, professional association data, and other documented data sources to create a supply/demand analysis.

#### Enrollment Projections

Provide an estimate of the cumulative headcount enrollment for the first five years of the proposed program (Year 1, Year 2, etc.). Include summer enrollments, if relevant, in the same year as fall enrollments (Summer, Fall, and Spring). Enrollment projections should be realistic and based on demonstrable student demand. Projections should account for student attrition, graduation rates, and part-time students.

#### Five-Year Costs and Funding Sources Summary

Provide an overview of new and reallocated costs for the proposed program. Refer to the New Program Budget Form to determine program costs over a five-year period and potential revenue. Include the New

Program Budget Form in your submission of this form. The New Program Budget Form will be considered tentative at this stage of the process and a new form will need to be included in the submission of the complete package if permission to proceed is granted.

Adding a new degree program will result in some start-up cost to the university. Total funding for the proposed program should meet or exceed total costs by the end of the first five years. Sufficient justification should be provided to explain why continual university support of a new program is vital to the mission of the university if a program is not self-sustaining at the end of the first five years.

Faculty salaries include all faculty assigned to the proposed program. If an existing faculty member is reassigned to the program, the salary is reflected as a reallocated cost. New faculty salaries need to be competitive for the discipline, and figures should include start-up costs in proportion to the new faculty member's allotted time in the proposed program. Faculty salaries should also include benefits. If the proposed program will hire new T/TT or NTT faculty (part-time or full-time), it is a new cost.

Reallocation of Existing Resources includes the salary of faculty reassigned who may be partially or wholly reallocated to the new program. Explain how the current teaching obligations of those faculty are reallocated and include any faculty replacement costs as program costs in the budget. If substantial funds are reallocated, explain how existing undergraduate and graduate programs will be affected.

Program staff and administration costs include all institutional costs associated with running the program, including amounts associated with the Dean's office, Chairperson's office, Institutional Research, and other administrative costs. Program staff include specific costs associated with the new program. This includes the additional staff needed to organize applications, prepare for the proposed program, and for general administration of the proposed program. If the enrollments in the proposed program are projected to be large, the associated costs related to clerical/staff may also be more. New staff or purchases of new equipment should be adequate to support the stated goals and enrollments for the proposed program. Other program costs identified in the proposal should be realistic.

Graduate student support costs (graduate assistantship, teaching assistantship, and research assistantship) are identified either as new or reallocated costs, as appropriate. Any reallocation of graduate student support should include an explanation of impact on program having their funds diverted and it should be understood that the funds will not be replaced. Any graduate student support requests for terminal degree programs should be at a competitive rate and include health insurance costs.

Funding sources are typically tuition and fees, endowments, federal funding, and other funding (such as awarded grants). The total projected income of tuition and fees, and private funds will allow the proposed program to become self-sufficient within five years.

Federal Funding (In-hand only) refers to federal monies from grants or other sources currently in hand. Do not include federal funding sought but not secured. If anticipated federal funding is obtained, at that time it can be substituted for funds designated in other funding categories. Make note within the text of the proposal of any anticipated federal funding.

Tuition and Fees includes revenue generated by the institution from student tuition and fees.

Include amount of tuition discount or amount of tuition if a reduction in tuition will be requested. Justification for tuition discount/reduction will need to be provided.

Other Funding category may include auxiliary enterprises, special endowment income, or other extramural funding.

**External Accreditation**

Indicate if discipline has a national accrediting body or if it is projected that national accreditation will be needed within the next five years.

**Change in Teaching Load**

Indicate if faculty participation in this program will require a change in their teaching load (increase or decrease).