

**UNDERGRADUATE COUNCIL  
Request for Change(s)**

Originating unit requesting change

School of Interdisciplinary Studies

Type of Change requested:

- |                          |                    |                                     |                        |                          |                      |
|--------------------------|--------------------|-------------------------------------|------------------------|--------------------------|----------------------|
| <input type="checkbox"/> | Course number(s)   | <input type="checkbox"/>            | Course prerequisite(s) |                          |                      |
| <input type="checkbox"/> | Course title       | <input checked="" type="checkbox"/> | Drop course(s)         | <input type="checkbox"/> | Program description  |
| <input type="checkbox"/> | Course description | <input checked="" type="checkbox"/> | Drop program(s)        | <input type="checkbox"/> | Program requirements |

Semester and year change(s) take effect:

Summer 2021

Appropriate computer abbreviation if course title is more than 30 spaces:

Briefly summarize the change requested:

Drop the Intensive English Program, Teaching English to Speakers of Other Languages (TESOL) Certificate, and English for Speakers of Other Languages (ESOL) including the following courses: [TESL 20003 TESOL for the Teacher Scholar](#), [TESL 30003 English Learned via TESOL](#), [TESL 40003 TESOL Certificate Practicum](#), [ESOL 10003 Reading/Study Skills](#), [ESOL 10103 Intermediate Composition Skills](#), [ESOL 10113 Advanced Composition Skills](#), [IELP 412 Advanced Intensive English I](#),

**Programs Only**

Program Name: Intensive English Program, Teaching English to Speakers of Other Languages (TESOL) Certificate, English for Speakers of Other Languages (ESOL)

Current Code: INEN-ND, TESLCERT, Proposed New Code (list 2): \_\_\_\_\_ or

(ex: INDE-BFA)

Can have second major: \_\_\_ Yes \_\_\_ No

Current CIP Code: 13.1401 & 13.1499

Does the change require a new or change in CIP code? \_\_\_ Yes \_\_\_ No

If yes, what is the proposed CIP code? \_\_\_\_\_

\*for reference, please visit: <https://nces.ed.gov/ipeds/cipcode/resources.aspx?y=56>

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Catalog copy

Present catalog copy (paste-up from catalog is acceptable).

Proposed change(s). (Include exact catalog copy as desired. Underline changes)

Request for Changes

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1. What is the justification for the change(s) requested?  
Program no longer exists or in process of phasing out at TCU.
  2. If applicable, explain how the change(s) will affect the current program outcomes and assessment mechanisms.  
N/A
  3. **Faculty Resources:** How will the unit provide faculty support for this change and any other impact this change may have on other current departmental listings.  
N/A
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4. **Educational Resources:** Will this change require additional resources not currently available (e.g. space, equipment, library, other)?  YES  
If yes, list additional resources needed.  NO

5. If this change affects other units of the University, include a statement signed by the chairperson(s) of the affected unit(s).  
N/A

6. If cross-listed, provide evidence of approval by all curriculum committees appropriate to both the originating and cross-listed units.  
N/A



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Approval signature of chairperson of originating unit

## **SACSCOC Dropped Programs (IEP, TESOL Certificate, ESOL courses) Justification**

1. Date of closure (date when new students will no longer be admitted)
  - a. November 3, 2020
2. An explanation of how affected parties (students, faculty, staff) will be informed of the impending closure.
  - a. TCU has assigned an administrator from its School of Interdisciplinary Studies (SIS) to inform the students about the closing of the Teaching English to Speakers of Other Languages (TESOL) certificate. Four (4) TESOL certificate students were notified through advising about the closing of the program and identified the specific courses each student needed to complete to complete the program.
3. An explanation of how all affected students will be helped to complete their programs of study with minimal disruption.
  - a. That same administrator has formed a “teach out” plan, working with each affected student to complete their respective programs of study with minimal disruption. The required courses were scheduled for Spring 2021 semester and students were invited to enroll and complete their programs.
4. An indication as to whether the teach-out plan will incur additional charges/expenses to the students and, if so, how the students will be notified.
  - a. There are no additional expenses. All students will graduate at the end of the Spring 2021 semester.
5. Copies of signed teach-out agreements with other institutions, if any.
  - a. Not applicable
6. How faculty and staff will be redeployed or helped to find new employment.
  - a. The TESOL program is being closed responsibly and thoughtfully. Director Kurk Gayle and another staff member retired December 31, 2020. The remaining three staff members will continue through May 2021 to help them in transitioning to new employment opportunities.